

< Guideline for applicants >

Foreign student entrance requirements for general course

Completion of 12 years of formal education

Japanese language proficiency test level N5 (J-TEST pre-level F, NAT level E, TOP J beginners class) or higher

\*Within 5 years of graduation from previous school

College preparatory course

January term students (1.3-year preparatory course)

(2-year general course)

April term students (2-year preparatory course)

July term students (1.5-year preparatory course)

October term students (1.5-year preparatory course)

Quota – 180 students

Student dormitory (6-month contract) / Affiliated dormitory (more than 6-month tenancy) •

Commercial rentals introductions

<Dormitory fees>

Maintenance fee 60,000 yen

Rent (monthly) 20,000 yen

Communal services fee (monthly) 5,000 yen

Total of dormitory fees for 6 months – approx. 210,000 yen \*2013 total

\*Some school and dormitory fees are subject to change.

Heating, electric, and water fees are not included in rent. (3000~6000yen per month)

\*Dormitory fees are due upon arrival in Japan.

\*Please prepare living expenses for 6 months (300,000-600,000 yen) in addition to dormitory fees.

<Other fees>

Text book fees – 25,000 yen per course (due after arrival in Japan)

Japanese national health insurance

2-year term approx. 42,000 yen (initial year approx. 21,000 yen)

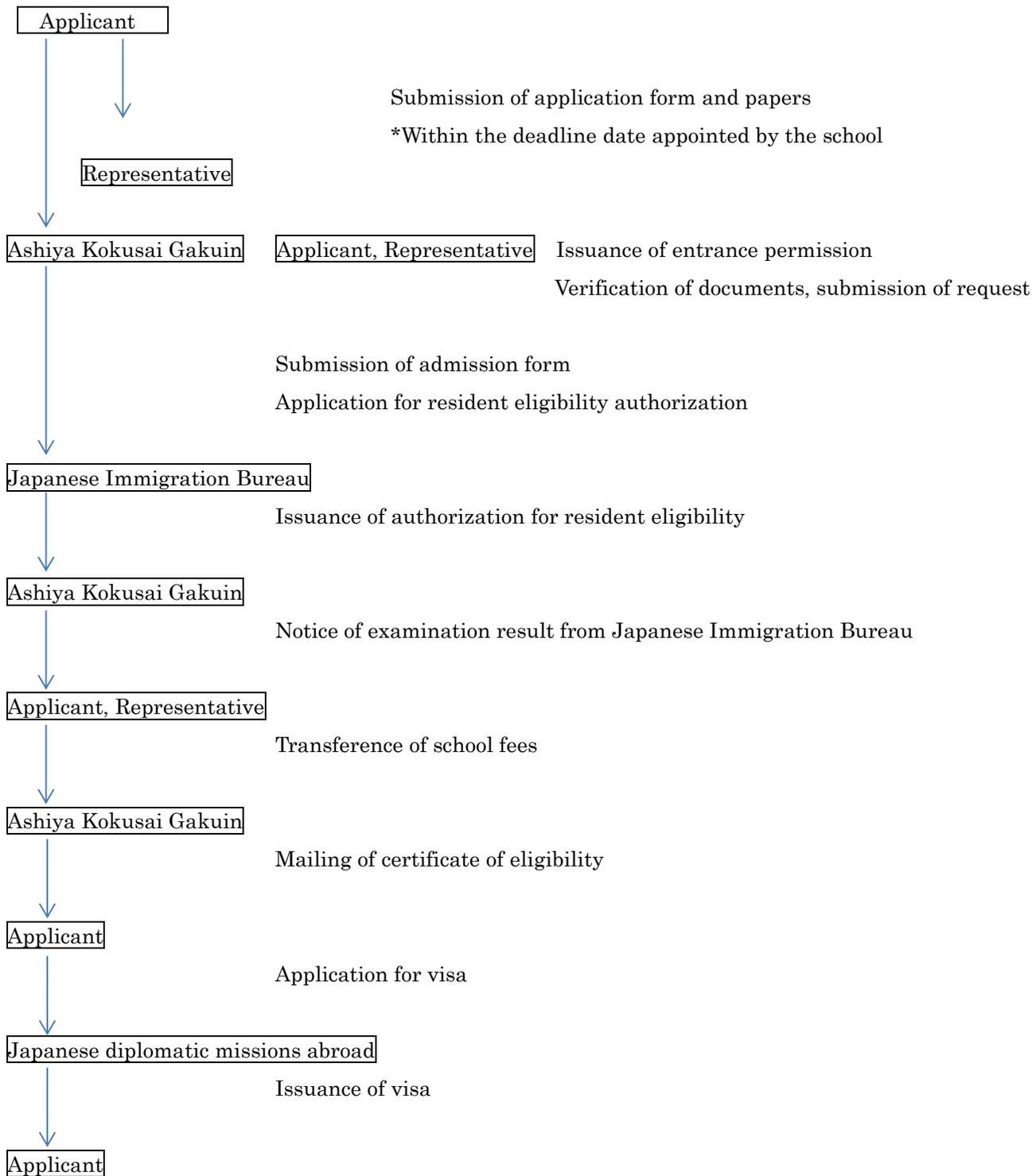
approx. 37,000 yen (initial year approx. 16,000 yen)

approx. 32,000 yen (initial year approx. 11,000 yen)

practice exam fee per term – 2,700 yen (due after entering Japan)

\*As training for the level placement test and the commercial practice test, students must take the J-TEST in Japan in March of the year following their initial year.

\*Students must pay these fees after entering Japan, separate from school fees.



\*If documents do not arrive by due date, the application could possibly be rejected.

## Procedure upon entering Japan

|                |   |
|----------------|---|
| Day of arrival | Confirmation of school registration, placement test<br>Moving into school dormitory (payment of 6-month dormitory fees) |
| After arrival  | Alien registration, Japanese national health insurance processing<br>Enrollment ceremony, commencement of classes       |

### <Documents required>

- Application for school admission, resume, explanation for studying Japanese (purpose of study)

\*Applicant's background and family configuration (including significant others and immediate family)

- Copy of passport identification page
- Copy of final academic record, transcript

\*If applicant is still enrolled in school, certificate of enrollment is required.

\*For elementary school students up to 5 years of age, or 8 years of age or older, a certificate of enrollment in their current school is required.

### (For Chinese students)

- Verification of Chinese Standardization Test (Gaokao)

(Degree issued by the Chinese Department of Education Center)

\*For applicants without the above, a high school graduation test transcript or vocational high school diploma is required.

\*Transcript of academic credentials required for college graduates (including community colleges).

### (For Vietnamese students )

- Documents proving Japanese language proficiency test level N5 or higher
- Document certifying foreign national's ability to pay all expenses
- Certificate of deposit balance
- Document showing relationship between applicant and representative
- Certificate of employment, certificate of income

### < For representatives who are business owners >

- Copy of company registration
- Copy of business license
- Certificate of tax payments for previous 3 years or more
- Original family register or similar document \*including entire family
- Identification document
- 8 ID photos
- Certificate of sponsorship, written acceptance of dormitory residence
- Other required documents